

Privacy Policy

This privacy policy serves to explain how we collect, communicate and use any personal information that enters our possession.

The following outlines our privacy policy:

1. Your personal information may be either collected by us or provided by you. The personal information entrusted to us is used for purposes of providing legal services and any other ancillary services as specifically requested by you. We will only collect your personal information by lawful and fair means and, where appropriate, with the knowledge or consent of the individual/s concerned.
2. We may also need to use your personal information to manage our business, comply with our legal obligations, and improve and monitor the performance of our digital platforms and software we use.
3. Unless we obtain your voluntary and informed consent thereto, or unless it is required or permitted by law, **we undertake to not sell, distribute or disclose any personal information that you have disclosed to us.** We will not disclose your personal information to any other natural or juristic person except as provided for in this policy.
4. We have measures in place to safeguard your personal data which include, but are not limited to *inter alia*, updated anti-virus software and general oversight from a duly appointed information officer from our firm.
5. We aim to only collect the minimum amount of personal information about you and will only retain your personal information as long as necessary for the fulfilment of those purposes as have been identified by us and or in compliance with any relevant law.
6. We will archive your personal data when we no longer need it, and will delete it if requested to and if lawful to do so at the time of request.

7. You are welcome to engage us further if there are any questions about the processing and/or storage of your personal information. Preferably contact us via email with any questions.

Coenraad Kukkuk Attorneys Inc acknowledge that we are bound by applicable law to keep personal information confidential and to protect such information, and we are committed to conducting our business in accordance with these principles in order to ensure that the confidentiality of personal information is protected and maintained as envisaged by the Protection of Personal Information Act 4 of 2013.

END.